

**EMS Program Advisory Committee Meeting  
December 21, 2020; 3 PM Zoom Meeting  
Minutes**

Lead	TOPIC	DISCUSSION/ACTION
<p><b>Attendance:</b> Daniel Benard, Jared Birman, John Pinkster, Diane Fort, Marilyn Hess, Amy Murray, William Fales, Ana Abendschein, Craig Dieringer, Michael Bentley, Chris Milligan, Spencer Bogdan</p> <p>Absent: Dale Wilson, Patricia Henning, Robert Lohrberg, Brian Scribner</p>		
John Pinkster	1. Review of Previous Minutes	Previous minutes approved. First by Amy Murray and seconded by Michael Bentley
Dan Benard	2. Membership updates	Jared Birman and Spencer Bogdan both introduced to the group.
Dan/ Dr. Fales	3. Covid-19 Related Items	<p>Discussion for students to help with vaccination of patients going forward during the COVID-19 pandemic. Possibility for students to administer infusions to COVID positive patients if there is a spike in numbers across the state.</p> <p>Secondary discussion about the college's response to the COVID shut down during the winter term of 2020. Students were able to complete their programs during the summer term.</p>
Dan	4. Accreditation Issues <ul style="list-style-type: none"> <li>a) Employer Survey: 2019 Graduates</li> <li>b) Surveys: RAM: distribute paper survey</li> <li>c) Review/Adoption of mission statement: <b>Paramedic:</b> "To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor</li> </ul>	<ul style="list-style-type: none"> <li>a) Life EMS only employer represented; Survey is now available on Survey Monkey for the employers to complete. Completion due the end of January</li> <li>b) RAM survey was emailed to the advisory board as a word document for them to complete and email back.</li> <li>c) Adoption of the mission statement was motioned by Marilyn Hess and seconded by Ana</li> <li>d) Re-approval will be forthcoming in November 2022</li> <li>e) Invitation to participate in virtual site visit was declined; KVCC is currently on hold for a site visit.</li> </ul>

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	<p>(skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels.”</p> <p>d) MDHHS Sponsor Re-Approval: Nov 30, 2022</p> <p>e) Site Visits: CoA: on Hold, consider virtual – decisions to come in Jan. 21</p>	
Amy Murray	<p>5. Classes and Enrollments</p> <p>a) Enrollment by level:</p> <p>b) Instructor Course</p> <p>c) Satellite:</p>	<p>a) Amy reviewed enrollment for the winter term</p> <p>b) The Instructor Course is due to be run this summer; discussion about moving the course more online.</p> <p>c) Approached by Lee Township to hold an MFR course for them.</p>
	<p>6. Clinical</p> <p>a) Contract and clinical requirements: specialty unit concerns</p> <p>b) W-Med Donor Lab experience</p>	<p>a) Clinical concerns with Peds ICU rotation now being combined with the Pediatric floor. Nursing students will also be on the floors at the same time. Labor and Delivery is no longer available to us at the main campus, hours were made available for us at the Battle Creek location. Cath Labs at both local hospitals are now available.</p>

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	c) Preceptor Training Program	b) Donor lab cadaver was purchased by KVCC for use for a one-day lab experience at W-Med. Dr. Milligan attended and led students in skill practiced. Plan is to continue for the current class to participate again. c)
	7. National Registry or MDHHS issues a) Annual Reports for 2018 and 2019  8. Curriculum a) Independent Study course creation b) BDLS incorporated into EMT	a) Pass rates continue to hold steady. Due to small cohort size there may be a lowering of pass rates on first thru 3 <sup>rd</sup> attempts.  A) Independent study course not pushed through to course and curriculum will be moved forward this year. B) BDLS incorporation not evaluated at this time. To be reviewed in 2021.
	9. Capital Equipment Purchases and Budget a) Review of Budget b) Recommendations	a/b) Discussion of video laryngoscopy being purchased in the future budget. Recommendation for potential purchase of tablets for students to complete reporting for clinical experiences.
	10. Future Directions of EMS Program: program goals and objectives	Discussion about how to evaluate the new curriculum layout is affecting the program overall. Contact hour definition changed with the college to increase the time of our labs.

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	CARES Funding Grant	Funding used to purchase Platinum testing for the incoming semester.

**Next Meeting: NEXT ADVISORY COMMITTEE MEETING – April of 2021.**